

Government of Karnataka



Fiscal Policy Institute, Bangalore.

“Training Programme on Treasury Operation (Part-1) for Group 'B' Officers of Department of Treasuries”
(24.09.2018 to 28.09.2018)

Date	I Session	II Session	III Session	IV Session
	10.00AM to 11.30 AM	11.45 AM to 1.15 PM	2.15 PM to 3.45 PM	4.00 PM to 5.30 PM
Day 1, 24.9.18 Monday	Internal and External Stakeholders of the Treasuries (Finance and Parent Department and CCO's, CO's, DDO's and Other stake holders of Treasury - MIS Report)	Accountant General -(Maintenance of Monthly State Civil Accounts, Preparation and submission of Appropriation and Finance Accounts to the Governor for presenting to the State Legislature, Entitlement functions relating to the issue of pay slips to the Gazetted Officers, Maintenance of Accounts and issue of 'no dues certificate' in the case of long term advances taken by the State Government employees. Maintenance of detailed account of Loans given to Lossmencal Bodies/Statutory Corporations by the State Government).	Accountant General (Authorization of pension and other retirement benefits to the retiring State Government employees - Treasury Inspection and preparation of Annual Review on inspection on Treasuries - Grants and loans given by Government to Bodies and Authorities for specific purposes- Maintenance of G.P.F. accounts relating of employees	RBI & Agency Banks- (Role of RBI as Banker to Government - Modes of payment- ECS, NEFT, RTGS and Cheques- Features of CTS 2010 cheques - Credit Scrolls for Receipts and Payments, Return Scrolls- Memorandum of error - Modes of Receipts – cash, clearing, fund transfer, collection of outstation cheques, RTGS, Internet Banking, Credit card/Debit card remittance to Govt., NEFT remittance etc, Reconciliation
	Shri Purushotham Singh, Special Officer, ZP cell, FD	Smt. Vijaya Banu Chandramouli, Sr. Accounts Officer(Rtd.)	Smt. Vijaya Banu Chandramouli, Sr. Accounts Officer	Shri Mahendra N B, Assistant Director, State Cyber Treasury
Day 2, 25.9.18 Tuesday	Payments (Object Codes, Bill types claim types, specific validations)	Payments (Bill processing, Responsibilities of a Treasury Officers)	Pensions (KTC 45-Check register PSB Rules. CPPC and its role, PSB Rules conversion to Family pension)	Financial Fraud and Prevention (Definition and Introduction about Financial Fraud and Corruption, Types of Frauds- Comparison between Fraud, Corruption & Mistake- Red Flags- Mechanism to prevent Fraud - Effective Internal control to prevent Fraud).
	Smt. Rekha R, Assistant Director, DoT	Smt. Rekha R, Assistant Director, DoT	Smt. Malavika R, DD, PPT, DoT	Shri Prabhakar Das Mahale, IA & AS, Consultant, FPI

Day 3, 26.9.18 Wednes day	Pensions (Types of Pension, Sanctioning and authorizing authorities)	Pensions (Calculation of Pensionary benefits)	Deposits (Types of Deposits- Opening, continuation, closing and revival of personal deposits accounts Balance Sheet, cash book plus and minus memo, reconciliation and payment authorization)	Deposits (Revenue Deposits – Accounting, Payment, Lapsing and Revival - Activities of Treasury Officer for Migration and operationalization of deposit accounts to K II- Deposit account management in K II)
	Shri Aravind R Sangli, Retd. Head Accountant			
Day 4, 27.9.18 Thursda y	Receipts (Challans - e-challans, departmental challan, registered remitter and challan lite.)	T e a B r e a k	L u n c h	T e a B r e a k
	Shri Mahendra N B, Assistant Director, State Cyber Treasury			
Day 5, 28.9.18 Friday	HRMS (HRMS – implementations - Different phases of this project- Pay –roll Generation of the monthly salary bill of employees by the concerned Drawing and Disbursing Officer - Maintenance of Service particulars of an employee Functionalities in HRMS).	I n c o m e T a x	I n c o m e T a x	V a l e d i c t o r y
	Shri Sathya Sundar P, ATO, SHT			

Note:

1. Registration between 9.45 AM (on 24th September, 2018) @ Reception counter
2. Inauguration at 10.00 on 24th September, 2018 at Board Room, Fiscal Policy Institute, Bangalore.
3. Session will be at Manthana - 3

Contact Details

Sl.No	Name of the Officer	Designation		Date of Session	Remarks
1	Shri Purushotham Singh,	Special Officer, ZP cell, FD	9448673664 Purushotham_singh@rediffmail.com	03/09/2018	Letter to Secretary, Expenditure, FD secyexp-fd@karnataka.gov.in
2	Smt. Vijaya Banu,	Sr. Accounts Officer	9448493016 vbanuc@gmail.com	03/09/2018	Email
3	Resource Person from SBI Staff Training College, Basavanagudi	Vishwanath C	080-25943176 9480506415 viswanath.c@sbi.co.in	03/09/2018	Email (Nagaraj, AGM)
4	Smt. Umadevi R S,	Additional Director, K-II	9449350093 adkhajane2@karnataka.gov.in	04/09/2018	Email
5	Shri Prabhakar Das Mahale, IA & AS,	Consultant, FPI	9483516686 mahalepd@gmail.com	04/09/2018	Email
6	Shri. Shakeel Ahmed	Project Director, Centre for e-Gov.	9448999203 pohrms-ceg@karnataka.gov.in	04/09/2018	Email ceoceg@karnataka.gov.in
7	Sri Aravind Sangli,	Retd. Head Accountant	arvindsangli@gmail.com 9686412684	05/09/2018	Email
8	Manjunath,	TCS consultant	manju.peglihosahalli@tcs.com 9035377537	05/09/2018	Email
9	Sri Ravindranath,	Retd. Assistant Director	treasuryravindranathd@gmail.com 9449342328	06/09/2018	Email
10	Smt. Rekha,	Assistant Director	r.rekha@gov.in ad1.k2@karnataka.gov.in 99454 09471	06/09/2018	Letter to Ravindran Sir
11	Smt. Malavika R,	DD, PPT	9880177666 r.malavika@gov.in dto.ppt@karnataka.gov.in	07/09/2018	Letter needs to be sent
12	Shri. K.S. Ravi,	CA	9448447662	07/09/2018	Email

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13	Smt. Rukmini,	Assistant Director	9743055566 devirukmanidevin@rediffmail.com	07/09/2018	Email
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14	Dr. Syed Afsar Pasha	ATO, Directorate of Treasuries	9900277836		
15	Ravi K	Head Accountant, K-II	8867357250		
16	Sathya Sundar P	ATO, State Huzur Treasury, Nrupathunaga Road, Bangalore	9632056027 sathya2sundar@yahoo.co.in		
17	Mahendra	ATO, Cyber Treasury	Cybertreaury@karnataka.gov.in	8762961982	